

SUSTAINABLE PROCUREMENT CODE

As part of our decision to be engage in creating and maintaining a more sustainable future, we have created this Sustainable Procurement Code to enable stakeholders in our supply chain (service providers, equipment suppliers as well as business partners) to understand our plans and together promote the efficient use of resources and the fair treatment of all persons involved in the procurement process.

This Sustainable Procurement Code is a key component in our strategy for sustainable sourcing and is a symbol of our commitment to sustainability.

We collaborate with suppliers who recognize their local and global responsibility for their own employees, their own communities and their impact on the environment.

We are committed to the UN Sustainable Development Goals (SDGs) and these dictate our actions.

We will work with our equipment and service providers to ensure that our procurement processes embed the lifecycle perspective and take into account the environment by minimizing carbon emissions, energy use and WEEE components.

This Sustainable Procurement Code sets out Helinick's sustainable procurement practices and our ambition to procure goods and services in a way that achieves value for money along with social benefits which includes the local and wider community and the environment

1. ESG GUIDELINES

Helinick considers sustainable procurement as a vital tool in managing risks, maximising opportunities, assessing value and monitoring performance, while enabling stronger relationships with its supply partners.

2. RESPECT FOR THE ENVIRONMENT

Helinick expects all suppliers to comply with the applicable environmental legislations applicable to their field of operations, including possessing all the necessary permits. We will work with our suppliers to improve the environmental impact for equipment and services they provide to us.

We will work with our suppliers and service providers to ensure that our procurement processes embed the lifecycle perspective and investment decisions have due regard for the environment by:

- ✓ Minimising environmental impacts including carbon emissions, energy use and hazardous or harmful components of products and services
- ✓ Taking responsibility of any uncontrolled damage in relation to climate change and adopt adaptation and mitigation measures as required
- ✓ Agree relevant data to be reported. This will include as appropriate data on relevant Scope 1 and Scope 2 carbon emissions.
- ✓ Agree with our suppliers to identify carbon emission reduction targets and report actions and progress.

Relevant applicable SDGs:



Responsible consumption and production – **SDG 12**



Climate Action – **SDG 13**



Partnerships for the goal – **SDG 17**

3. RESPECT FOR PEOPLE

We expect all our suppliers to respect basic human rights as established by the European and ILO Conventions on Human Rights, and to adhere to legislation against child labour, forced labour, modern slavery, and discrimination.

We are fully committed to achieving high standards regarding wages, health, and safety. We promote occupational health and safety policies, and adopt the preventive measures, always ensuring compliance with applicable regulations.

Relevant applicable SDGs:



Gender equality – **SDG 5**



Good health and well-being – **SDG 3**

4. RESPECT FOR ETHICAL PROCESSES

Helinick expects all its suppliers to allow for transparency and accountability within its operations. We have a strict zero tolerance policy towards any form of non-ethical behavior on our supply chain, including, but not limited to, bribery, extortion, corruption, and any other illegal practice.

Relevant applicable SDGs:



Decent work and economic growth – **SDG 8**



Industry, innovation and infrastructure – **SDG 9**

In the long term we will expect ESG reporting to become more regular in the future. Also, we will ask our suppliers to provide us with their ESG performance overview at regular intervals.

5. OUR PROMISE

We believe a fair and competitive supplier selection process is essential.

As such, our procurement practices are determined by the following best practice principles:

- ✓ **Correct competition** - we will ensure transparent and equal treatment for potential bidders;
- ✓ **Efficiency** - we will ensure appropriate weightage to the value and technical complexity of works;
- ✓ **Competitiveness** - we will use competitive processes for all projects and procurements;
- ✓ **Transparency** - we will ensure efficient data and conflicts of interest management;
- ✓ **Fairness** - we will ensure fair and reasonable processes, along with mandatory evaluation criteria.

We commit to report on a regular and consistent basis, both internally and externally, on our sustainable practice integration. Additionally, we will provide feedback to suppliers regarding improvements in their sustainable development performance.

We promise to be open and honest in our communications to help our suppliers integrate better sustainable practices.

6. SUSTAINABLE PROCUREMENT CODE COMPLIANCE

- ✓ Suppliers will permit Helinick and/or its representatives to assess your compliance with the expectations set forth in this Sustainable Procurement Code.
- ✓ Suppliers must also provide Helinick, upon request, with additional information and certifications evidencing compliance.
- ✓ Suppliers must ensure that Helinick has the right to assess their business partners' compliance with the expectations set forth in this Sustainable Procurement Code.
- ✓ Suppliers must ensure that their business partners will provide Helinick, upon request, additional information and certifications evidencing compliance. In the event of any wrongdoing, the supplier will fully cooperate with any related investigation conducted by Helinick.
- ✓ Suppliers must correct any non-conformities identified during assessments. Helinick does not assume any duty to monitor or ensure compliance with this Sustainable Procurement Code, and suppliers acknowledge and agree that they are solely responsible for full compliance with this Sustainable Procurement Code by their directors, officers, employees, representatives, and business partners.



Safety through technology

For questions or concerns about this Code, including its application to specific circumstances in connection with your organization's performance of work for Helinick, or suspected failures by your organization to satisfy these expectations in performing work for Helinick, please contact us at office@helinick.ro.

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CEO

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